



**turkish  
festival**  
WASHINGTON, DC

# BAZAAR VENDOR PACKAGE

Organized by:



**ATADC**  
American Turkish Association of  
Washington DC  
Since 1965



[www.turkishfestival.org](http://www.turkishfestival.org)

# Dear Prospective Bazaar Vendor:

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The American Turkish Association of DC (ATA-DC) is proud to announce the **14<sup>th</sup> Annual Turkish Festival**, which will take place on Pennsylvania Ave NW, between 12<sup>th</sup> and 14<sup>th</sup> Streets, Washington, DC, **Sunday, September 25, 2016**, 11:00 am - 7:00 pm.

Turkish Festival has become an unmatched celebration of Turkish culture in the heart of DC. More than 20,000 people visit the festival every year to experience the best of Turkey and Turkish culture in the nation's capital. This year, once again, the Turkish Festival won the **Best Festival** and **Best Cultural Festival** titles in the Washinton CityPaper's Best of DC Poll, making us all proud.

The Bazaar, through which we aim to showcase a rich variety of Turkish products, arts and crafts remains as one of the most appealing aspects of the Festival, attracting thousands of visitors.

We are also proud to announce the **5<sup>th</sup> Annual Turkish Heritage Month during the month of September**, which the Turkish Festival is a part of. September will be filled with a variety of events showcasing Turkish culture, arts, cuisine, fashion, and music!

Enclosed are the guidelines and the application form for Turkish Festival Bazaar. Please note that we have limited space, and it will be assigned on a "first come first serve" basis to qualifying vendors. In order to guarantee your spot, we kindly ask you to submit the online application form as well as your payment either online or by check no later than August 22, 2016.

**For questions, please contact Ms. Burcu Lale Yuksel (443-255-2398) or Ms. Demet Cabbar (202-491-5869) at [vendors@turkishfestival.org](mailto:vendors@turkishfestival.org).**

## Rules for Vendors:

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- Items sold must have a Turkish theme or be of Turkish origin.
- Vendors **must be** presenting and/or selling a product in order to participate at the Bazaar as a vendor. The Festival Committee will rent tents, tables, and chairs for vendors.
- Service providers, such as Law Firms, Accountants, Travel Agencies, etc. are allowed to reserve a spot at the bazaar at the DC Festival only through sponsorship.
- Vendors can either rent a table or a 10' X 10' space, which includes three tables and two chairs.
- Vendors will be asked to choose their own spot on a first come first serve basis.
- Vendors are responsible for their own signage and displays.
- All tables must be covered and vendors are responsible for providing their own table coverings.
- There will be **no electrical** outlet at the Bazaar.
- Vendors will be responsible for paying DC Sales Tax on items sold. ATA-DC will provide vendor names and Tax Identification Numbers to DC Government in advance.
- Vendors **are not allowed** to sell T-shirts with Turkey theme as ATA-DC reserves the right to sell Turkey theme T-shirts.
- Cancellations after August 31<sup>st</sup> will not receive a refund.

Please note that the Turkish Festival committee holds the right to disqualify vendors who do not comply with the rules above.

# Festival Day Guidelines for Vendors:

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## Sunday, September 25

- **Loading/Set-up:** Please arrive at the festival site between 9:00 a.m. and 10:00 a.m. Vendors coming after 10:00 a.m. will forfeit their space. All tables must be set-up by 10:45 a.m. as the Festival starts at 11:00 a.m.
- **Festival Site Access:** You will be provided with a 'permit' to enter the Festival site. In order to guarantee your access to the site please place your permit to your car's dashboard. Unloading will have to be completed by 10:00 AM. Cars will not be allowed to remain anywhere on Pennsylvania Avenue; therefore you must park your car in a nearby location.
- **Space:** There will be a tag on your reserved table(s) designating your spot. You will not be allowed to change your reserved spot. You are responsible for bringing your own signage should you wish to use one. Since you might have limited space behind the table(s), you might also plan on bringing your own table-top displays or racks. Table covers will be provided by ATA-DC.
- **Dismantling:** The tents and tables are going to be dismantled by the company providing them around 7:15 p.m.

# Bazaar Space Rental Fees

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Space Type	Fee
Table (~3ft x 6ft) There will be 3 feet space between tables	\$300 per table
10ft x 10ft space It will be on a corner section of the tent and include three tables and two chairs	\$900 per space

# Application Form

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Please click [here](#) to fill out the Turkish Festival Bazaar Application Form.

After receiving your application, the Turkish Festival coordinators will confirm your space and ask you to submit your payment.

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